

IDAHO BOARD OF COSMETOLOGY

Board Meeting

11-15-99

2:00 p.m.

Board meeting commenced at 2:00 p.m. Roll call: Carol Martin, Kimber Hicks, Patrick Ulsh, Geneal Thompson, Christy Stutzke. Bureau staff present: Tom Limbaugh, Budd Hetrick, Helen Piippo.

The Board met with Chief Limbaugh to discuss Board goals and expectations. Ms. Martin asked for clarification as to who the Board should go through with various requests. Mr. Limbaugh noted that requests could come directly to him or through other staff members as necessary. Mr. Limbaugh informed Ms. Martin that it was okay for the board to make requests to him directly.

The Board noted that they would like to have Chief Limbaugh attend the NIC annual meeting.

There was discussion on same day testing. Mr. Hetrick stated that the equipment would cost approximately \$9,000 for scanner, printer and modem. There was discussion on how this would be offered. Mr. Hetrick informed the board that legal counsel did not see a problem offering the option to the candidates. The fee would be \$10.00 per exam. The Board also discussed using Laser Grade computer testing and increasing the exam fee to cover same day scoring. Mr. Hetrick noted that a candidate could apply for same day scoring on the day of the exam and pay the fee at that time. The Board noted that when one test is scanned, others are scanned as well, and may effect offering it as an option.

The Board discussed the budget as to appropriation for the same day scoring equipment. Mr. Hicks questioned whether same day scoring or laser grade testing would be meeting the needs of the Board and the candidates. There was discussion on having candidates take written exams before being issued permits and then taking practical. Mr. Hicks informed board that some states have the students take the written exam before they graduate.

Mr. Hetrick stated that Laser Grade has indicated that any place can be a test site, and the Board could approve or deny sites. Ms. Stutzke asked Mr. Hetrick about test sites in Northern Idaho and Southern Idaho. Mr. Hetrick said Laser Grade had said there would be no problem providing test sites throughout Idaho.

Ms. Stutzke noted that if the costs for Laser Grade and same day scoring would be paid to the provider by the applicant, why not offer both Laser Grade and same day scoring. Mr. Hetrick informed board that until the laws are changed, the exams would still have to be offered as they are now, and give the candidates the option of the other methods. There was discussion on whether to incur \$9,000 cost now or appropriate it and get the same in two years.

The Board discussed the budget and what is available and what should be kept for operating expenses.

Mr. Hetrick informed board that laser testing would cost approximately \$75.00 per test. Mr. Ulsh stated that if the Board is going to upgrade its exam, both laser grade and same day scoring should be pursued. Ms. Stutzke and Ms. Thompson said the Board should offer laser grade testing until same day scoring could be implemented.

Motion by Ms. Stutzke to start using laser grade with written portion of exam. Seconded by Mr. Ulsh, carried. Mr. Hetrick will contact Laser Grade as to locations being set up, and complete necessary paperwork. Ms. Martin stated that should wait until February to begin laser grade, as the test site locations need to be identified. Also to allow for revisions in the procedures and paperwork for the applicants.

There was discussion on having law book that included historical rules. Mr. Hetrick stated that the board approves all law and rule changes, and that it would be a very costly task to produce a law book that included all past laws and rules.

Mr. Hetrick informed the board of a motion that was made recently directing the Bureau not to enforce a rule concerning shop square footage. Legal counsel advised that the

Bureau has no authority to violate law or rule, nor can such authority be given by a Board. Therefore, the Bureau will refer applications that do not meet the requirement of said rule directly to the Board for their consideration.

The Board discussed the certification requirements for exam raters. Mr. Hicks stated that board has to follow what the contract requires as to certification. The Board will review the contract. Mr. Hicks informed board that many states do not need to be re-certified annually and may do their own in-house training. There was discussion as to whether certification should occur bi-annually or annually. The board will research this matter further.

Ms. Thompson asked about using the NIC exam for the electrology licensure. Motion by Mr. Hicks that the NIC practical be implemented for electrology exam. Seconded by Ms. Stutzke, carried.

CURRICULUMS:

Ms. Martin stated that curriculums for schools and those that are apprenticing student in salons need to be checked yearly. The renewal notice includes a notice concerning curriculums and bonding. It was decided that all curriculums be sent to the board for review as they are received.

CURRICULUMS REVIEWED

Cheryl Kosal – Motion by Mr. Hicks to accept curriculum for apprenticeship. Seconded by Ms. Stutzke, carried.

Cosmetology School of Arts and Sciences – curriculum for esthetics. Motion by Mr. Hicks to accept the curriculum for esthetics. Seconded by Ms. Thompson, carried.

Ms Piippo addressed the Board concerning students not being enrolled by the schools in a timely manner. She has received calls from schools noting that students not on the current student list had been in school since the end of September. Ms Piippo noted that no applications or fees had ever been received. Board will review this situation as the student applications are received.

Trung Tan Truong – request for extension of permit. Subsequent to Board review and discussion, motion by Ms. Stutzke to deny extension on work permit. No second. After further discussion, motion by Mr. Hicks to extend the work permit to December 13. Seconded by Mr. Ulsh, carried, 1 opposed.

Motion by Ms. Stutzke to adjourn meeting. Seconded by Mr. Ulsh, carried.

Meeting adjourned at 4:00 p.m.

APPROVED 2-7-00